

NPIC/D-290-72

16 JUN 1972

MEMORANDUM FOR: Director of Training

THROUGH : Deputy Director for Intelligence
Director of Personnel

SUBJECT : Request for Agency Sponsorship of Full-Time
Academic Training for Mr. [redacted]

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1. This memorandum contains a request for approval of an external training program, the justification for the request, and information concerning the applicant's background. The formal request is contained in paragraph six.

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2. Mr. [redacted] GS-13 Training Officer, entered on duty with the Agency in June 1956 as a Summer Only employee (dependent program) and converted to part-time in the fall of that year to continue his college education. After three semesters at Howard University, the pressures of marriage and fatherhood required that he discontinue his schooling and return to full-time employment status. Mr. [redacted] converted to full-time in February 1957 as a Tab Machine Operator and served in that capacity until December 1958 at which time he transferred to the National Photographic Interpretation Center (NPIC). Following an NPIC career as an Illustrator, during which he progressed to the GS-12 level, Mr. [redacted] was assigned to managerial duties as Chief of the NPIC Training Branch, a position he has held since January 1971.

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3. In an effort to enhance his qualifications and to prepare himself academically for future consideration for more responsible positions, Mr. [redacted] has explored the possibility of resuming his college education. He is specifically interested in the field of personnel management and Equal Employment Opportunity (EEO), and we believe that he would do well in these areas. During his tenure as Chief, Training Branch, he has worked with the Office of Personnel in Agency efforts to recruit black personnel and in the expansion of the Agency's Co-op Program to black colleges. We believe that, with a

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broader academic background, he could make a significant contribution to the Agency's black recruitment efforts and to the EEO Programs. During the period of his academic training, Mr. [redacted] will work with the Office of Personnel in general recruitment activities on the campuses in the Washington, D.C. area. We anticipate that, after he has completed his training, he will have an opportunity to work in the Agency's on-going programs. This has been discussed with representatives of the Office of Personnel, who endorse the principle with the understanding that his participation may be either full-time or as a part-time advisor, depending upon the Agency's requirements at that time. If his services are not required full-time in the employee relations activities, he will be assigned to positions of greater responsibility within NPIC and assist the Office of Personnel in special programs or activities as available and needed.

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4. Mr. [redacted] has been accepted at the George Washington University for the 1972 fall academic session. In June 1972 he is scheduled to take the CLEP (College Level Examination Program) tests to determine his eligibility for college credit for his professional experience and his earlier academic training. The CLEP provides for examination in the areas of general and subjective studies and can award up to 30 semester hours of credit toward a bachelor's degree in each of these two areas. In conversations with the Chairman of the School of Business Administration, Dr. Harry R. Page, Mr. [redacted] has been encouraged to take the CLEP examinations and has received some degree of assurance that his experience will be recognized by the school. The results of the CLEP tests will be available at the end of July. If Mr. [redacted] is allowed credit for his Howard University studies from September 1955 to January 1957, and if he is granted credits from the CLEP, it is possible that he would be able to complete his undergraduate requirements in about two years.

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5. Funds have been included in the FY 73 budget for this program.

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6. Approval is requested for Mr. [redacted] to
attend the George Washington University for one year of
undergraduate study commencing in September 1972.

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[redacted]
ARTHUR C. LUNDAHL
Director
National Photographic Interpretation Center

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Attachments:
Summary Sheet
Form 136
Transcripts (2).

*CONCUR:

Director of Personnel

Date

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APPROVEI [redacted]

**See comments 18 JUL 1

~~Acting~~ Deputy Director for Intelligence

Date

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*See memorandum fr D/Pers to DD/I dtd

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** Approved for one semester only--will consider second
semester at appropriate time.